

KAYELYN R. JETT

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SUMMARY

Highly motivated, enthusiastic, and detail-oriented graduate who combines natural ability to build relationships and strong analytical skills with dedicated work ethic to reliably deliver results and high client satisfaction.

- **Funded ~70% of undergraduate tuition expenses** through FP&A internship and on-campus positions.
 - **75% Merit Scholarship** to Simon Business School with coursework in Investments, Risk Management, Fixed Income, Macroeconomics, and Investment Management & Trading Strategies, and Communication.
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EDUCATION

SIMON BUSINESS SCHOOL, University of Rochester – Rochester, NY
Master of Science in Finance

June 2017

TEXAS A&M UNIVERSITY – College Station, TX
Bachelor of Business Administration in Finance

May 2016

Honors: Martha L. Loudder Award for Excellence, Elected President of Residence Hall Staff Council.

RELEVANT EXPERIENCE

HSW ADVISORS, HIGHTOWER – New York, New York
Client Associate

Sept 2017- Present

- Provide hands-on and customized support and analysis to HSW's 94 high net-worth clients

TOP MARK CAPITAL – New York, New York
Equity Research Intern

May 2017 - Present

- Create insightful qualitative and quantitative analyses across many sectors such as TMT and Travel and Leisure.
- Build complex DCF, Sum of the Parts, and Multiples valuations to aid in investment decisions and propose trade ideas.

TANNER FUND – College Station, Texas
Committee Member

Aug. 2015 - Dec. 2015

- Allocated and rebalanced \$450,000 Tanner Fund with 14 fellow students to improve overall risk/return of portfolio.
- Produced unique presentations and commentary on macroeconomic key indicators for top-down analysis of holdings.

AMERICAN INTERNATIONAL GROUP (AIG) – Houston, Texas
Financial Analyst Intern, Consumer FP&A

June 2015 - Aug. 2015

- Liaised between seven Business Units, optimized project plans, and implemented process improvements to ensure an organized and smooth Comprehensive Capital Analysis and Review (CCAR) simulation across eight business groups.
 - Constructed detailed financial models for three projected budget scenarios utilizing various economic inputs and actuarial assumptions to forecast and compute AIG's financial strength and balance sheet for the CCAR simulation.
 - Analyzed and redesigned financial KPIs in presentations for senior management across seven lines of business.
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OTHER EXPERIENCE & ACTIVITIES

MAYS BUSINESS SCHOOL – College Station, Texas
Business Communication Consultant

Aug. 2015 - July 2016

- Evaluated and recommended best practices for ~100 clients' writing samples, resumes, and presentation skills for 8 hours a week contributing to a client rating of 4.9/5.0 for the CommLab's services.

DEPARTMENT OF RESIDENCE LIFE – College Station, Texas
Senior Resident Advisor, Hobby and Neeley Complex

Jan. 2013 - May 2016

- Mediated inter-team conflicts, designed schedules, and facilitated presentations for 11-member staff.
- Mentored 60 residents through daily individualized support to ensure a safe and engaging Residence Life experience.

EXPEDITORS INTERNATIONAL – Humble, Texas
Intern, Accounting and Ocean Exports

May 2014 - Aug. 2014

- Developed and integrated new documentation process for key accounts, resulting in annual savings of \$45,000.
 - Analyzed and manipulated financial data including outgoing checks and bills of lading for six key international clients.
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SKILLS

- Advanced experience in MS Excel (Visual Basic), Word, PowerPoint, Bloomberg, Morningstar, C# and FactSet.